



FOOD VENDORS

22st Annual Clarissa Street Reunion Highlights

Date of Festival	Saturday, August 19, 2017
Festival Time:	10:00 am – 9:30 pm
Setup Time:	6:00 am - 9:15 am (Times will be strictly enforced)
Breakdown Time:	9:30 pm

Vendor Category: ***FULL DINNER***

- *Sample offering: Meats, vegetables, salads, rolls, bread, beverages, sandwiches*

Standard Fee & Payment Schedule

- Standard Fee: \$500 for 10'(from curb) X 15'(along curb) location
 - Early Bird Fee: \$450 (10% discount) due by May 8, 2017;
 - Standard Fee Due Date: July 1, 2017;
 - Late Fee: \$50 assessed after July 1, 2017 - Total Fee Due: \$550
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Vendor Category: ***COOKED FOODS***

- *Sample offering: Hot dogs, hamburgers, sausages, sandwiches, pizza*

Standard Fee & Payment Schedule

- Standard Fee: \$300 for 10'(from curb) X 15'(along curb) location
 - Early Bird Fee: \$270 (10% discount) due by May 8, 2017;
 - Standard Fee Due Date: July 1, 2017;
 - Late Fee: \$50 assessed after July 1, 2017 - Total Fee Due: \$350
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Vendor Category: ***DESSERTS***

- *Sample offering: Cakes, cookies, pies, pastries, fruit, ice cream, nuts*

Standard Fee & Payment Schedule

- Standard Fee: \$180 for 10'(from curb) X 15'(along curb) location
 - Early Bird Fee: \$162 (10% discount) due by May 8, 2017;
 - Standard Fee Due Date: July 1, 2017;
 - Late Fee: \$50 assessed after July 1, 2017 - Total Fee Due: \$230
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Vendor Category: *ALL OTHERS*

- *Sample offering: Soda, water, regular and healthy snacks*

Standard Fee & Payment Schedule

- **Standard Fee:** **\$135 for 10'(from curb) X 15'(along curb) location**
- **Early Bird Fee:** **\$122 (10% discount) due by May 8, 2017;**
- **Standard Fee Due Date:** **July 1, 2017;**
- **Late Fee:** **\$50 assessed after July 1, 2017 - Total Fee Due: \$185**

All Food Vendor Categories:

- **Registration form must be received by July 1, 2017;**
- **No fees accepted after August 1, 2017.**
- **Vendors must bring:**
 - **All needed exhibit equipment;**
 - **All required tables and chairs**
 - **Insurance coverage is the responsibility of the exhibitor; CSRC does not assume responsibility for damages of exhibitor equipment or supplies.**
 - **If electricity is required, bring 400+ feet of extension cord, 220 wiring (Indicate on Vendor Registration form the requirement for electricity)**

For Information:

- **Call:** **(585) 234-4177 to leave a voice message;**
- **Email:** **csrvendor@gmail.com;**
- **Website:** **clarissastreetreunionfestival.weebly.org.**

Key Dates:

- **Food vendor meeting – Mid-July (TBD) with County Health Department**
- **Food vendors not at the meeting, need to comply with the requirements outlined on website.**
- **You will receive a confirmation notice by August 4, 2017. The confirmation will include your assigned location number and payment receipt.**
- **If you register after July 1, 2017 you will receive your location confirmation on August 19, 2017 at the CSRC Information Station.**

Payment Methods:

- **Make checks and money orders payable to “CSRC”;**
- **No checks will be accepted after July 1, 2017**
 - **Money orders (payable to CSRC); Credit/Debit (at website); Cash payments.**

2017 CLARISSA STREET REUNION

Exhibitor & Vendor Guidelines

The support of every Exhibitor and Vendor will enable a smooth opening and closing of the Reunion.

- **Be sure to submit all requested documentation with your registration.**
- **Exhibitors and Vendors must be set up by 9:15 a.m. on Saturday, August 19, 2017.**
 - **Set-up is from 6:00 am until 9:15 am.**
- **Clarissa Street will be closed at 9:30 am.**
- **All vehicles MUST BE OFF Clarissa Street from 9:00 am until 9:30 pm. Cars not adhering to this guideline will be towed by the Rochester Police Department.**
- **Only registered Vendors will be allowed to set up on the day of the Reunion. Late registrants can pick up confirmations and locations at the CSRC Information Station.**
 - **Any exhibitor or vendor not registered with the Clarissa Street Reunion Vendor Committee will be required to breakdown their exhibit and remove all equipment from the Reunion site.**
- **Vendors are not allowed to play music that can be heard outside their “unit of space” (no large speakers).**
- **You are required to restore you location to the condition it was prior to set-up. Trash bins will be located along Clarissa Street into which you can discard your trash throughout the day.**